



Notice of 41st Annual General Meeting – 8th May 2018

Notice is hereby given that the 41st Annual General Meeting (AGM) of the Narrabeen Carlile Swimming Club Inc. will be held at 7.30pm on Tuesday 8th May 2018, in the Conference Room, Killarney Heights Swim Centre, 14 Tralee Ave Killarney Heights.

At the AGM, all current committee positions will be declared vacant and elections held to fill those positions. Members must be a minimum of 18 years of age before they can be elected on to the committee.

All financial members of the Club who are 14 years of age and over are eligible to vote and are encouraged to attend.

Brief Position Descriptions are as follows:

President: Preside over all meetings of the club and committees.

Vice Presidents (2): Various projects and Chair meetings in the Presidents absence.

Secretary: Manages correspondence of the club, minutes of bi-monthly meetings and maintains liaison with swimming and government organisations.

Treasurer: Control of the Club funds, provides budget and financial reports for the bi-monthly committee meetings and annual statistics for AGM.

Race Secretary: Issues program notices and manages swim meet entries for electronic submission.

Registrar: Manages new memberships, renewals and information database.

Meet Director: Prepares and conducts the Carlile Club's swim meets.

Gear Steward: Manages supply and sale of club gear to all members.

Chairman of Finance: Oversees fundraising activities and financial matters.

SMNE Area Delegate: Liaison between Carlile Club and SMNE Area. Authorised to vote at the SMNE AGM and Annual Forum.

Development Delegates: Narrabeen and Killarney are represented by a committee member who is the initial contact point for communications and for new member enquiries.

Working Committee: There are Working Committee members who manage various projects and assist any of the above positions as required.

This is your club and your chance to make a difference. We look forward to your attendance. For enquiries, call Rob Piper, President on 0416 123 469 or email: president@carlileclub.org.au

to swim well is an asset for life